

**College of Engineering, San Jose State University,  
Request for Release Time for Faculty Research Activity --  
Grants Awarded During F14, S15, or Before**

Please read the College of Engineering Faculty Research Support Guideline before filling out this form. This form is due to the department chair ASAP for S15 and by May 1<sup>st</sup> for F15.

Name: \_\_\_\_\_ Dept: \_\_\_\_\_

Semester(s) applying for (circle):     S15             F15             Today's date: \_\_\_\_\_

Application Type (check one):    \_\_\_ 1 point per \$100K per 12 months             \_\_\_ 1:1 buy-out match

Awarded Grant Title<sup>(1)</sup>: \_\_\_\_\_

Funding Agency: \_\_\_\_\_

Award Grant Starting Date: \_\_\_\_\_ Award Grant Ending Date: \_\_\_\_\_

Total Awarded Amount for the Period Above: \$ \_\_\_\_\_

SJSU Research Foundation Grant Account No: \_\_\_\_\_

PI and Co-PI(s): \_\_\_\_\_

If more than one PI and/or Co-PI, the amount of the grant attributed to me: \_\_\_\_\_

If you have received release time for this grant in the past, please state:

past release time amount and semester(s) received: \_\_\_\_\_

remaining grant amount that you have not received credit for: \$ \_\_\_\_\_

• Please attach additional pages for more grants.    Number of additional pages attached: \_\_\_\_\_

**Total points requested:**    \_\_\_\_\_ (**\$100K/12 mo**),             \_\_\_\_\_ (**1:1 match**)

**Total fraction of release time requested:** \_\_\_\_\_

Department Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CoE Associate Dean for Research's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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• (1) For each grant, please attach a copy of the award letter from SJSU Research Foundation and, if requesting 1:1 buy-out match, please include a copy of the approved Research Foundation proposal budget

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