College of Engineering, San Jose State University,
Request for Release Time for Faculty Research Activity --
Publications

Please read the College of Engineering Faculty Research Support Guideline before filling out this form. This form is
due to the department chair ASAP for S15 and by May 1st, 2015, otherwise.

Name:_____________________________________ Dept: __________________________

Semester(s) Applying For (circle): S15 F15 S16 F16 S17 Today’s date: __________

• Publication Title(1): __________________________________________________________
  ____________________________________________________________________________

  Authors (and affiliation if not SJSU CoE faculty): ________________________________
  ____________________________________________________________________________

  Journal Title (if conference, include date and organizer): _________________________
  ____________________________________________________________________________

Publication Date: ___________ Impact Factor(2): _________ Points Requested: ______

• Attach additional pages for more publications. Number of additional pages attached: __________

  Total points requested: ___________ Total fraction of release time requested: ______

Department Chair’s Signature: ____________________________ Date: ____________

CoE Associate Dean for Research’s Signature: ____________________________ Date: ____________

• (1) For each publication, please attach:
  - A copy of the paper
  - Proof of publication (e.g., copy of the Table of Contents, final acceptance letter from the editor)

• (2) The source the CoE uses to check a journal ‘Impact Factor’ is the Journal Citation Report (JCR), a database accessible from
the electronic journals listing through the King Library website (library.sjsu.edu -> "articles & databases" -> "J" -> "JCR").

January 2015, Rev 1
• Paper Title: ____________________________________________________________________________

_____________________________________________________________________________________

Authors (and affiliation if not SJSU CoE faculty): __________________________________________

_____________________________________________________________________________________

Journal Title (if conference, include organizer): ____________________________________________

_____________________________________________________________________________________

Publication Date: ___________ Impact Factor (see below): _________ Points Requested: ______

_____________________________________________________________________________________

• Paper Title: ____________________________________________________________________________

_____________________________________________________________________________________

Authors (and affiliation if not SJSU CoE faculty): __________________________________________

_____________________________________________________________________________________

Journal Title (if conference, include organizer): ____________________________________________

_____________________________________________________________________________________

Publication Date: ___________ Impact Factor (see below): _________ Points Requested: ______

_____________________________________________________________________________________