Camtasia Check List

Check everything before you start to create a video using Camtasia.

Record, Edit, and Sharing

☐ Record Your Screen
☐ Customize Record Screen Area, Camera, and Audio Resources
☐ Finish Recording
☐ Trim out Mistakes
☐ Add Titles, Annotations, Effects & More
☐ Share the video on Local Computer/ Youtube/ Google Drive

Transition and Annotation

☐ Add Transition between clips
☐ Add Annotation within the clips

Animations and Effects

☐ Add an Animation
☐ Edit an Animation
☐ Add an Effect
☐ Edit Clip Speed

Editing Audio

☐ Edit Audio Clip
☐ Change Audio Volume
☐ Separate Audio and Video
☐ Add an Audio Effect

Produce and Share

☐ Produce Your Video
☐ Export a Project for Collaboration or Archiving
☐ Import a Zipped Project